



President Jason Dionne called the meeting to order on March 19th at 4:32 PM, Menasha Safety Building, 430 First Street, Menasha, Wisconsin

Present: Terri Reuss, Chief Styka, Jason Dionne, Tony Gutierrez

Excused: Marshall Spencer, Ron Duuck

Minutes to Approve: Terri Reuss moved to approve December 18th, 2014 meeting minutes. Tony Gutierrez seconded the motion. The Commission unanimously approved the minutes.

Communication to Receive: Letters of Appreciation:

- Ms. Dercks – Appreciation to Officer Verkuilen with assistance on a vehicle lockout
- Boy's and Girl's Brigade – Appreciation of Officer Jorgenson for assistance with the Christmas Giving Program
- Fox Valley Technical College – Chief Styka, Outstanding Advisory Committee Member Award for 2015

Discussion: The Commission was invited to participate in the decision to upgrade Officer Miller from probationary status to full employment status with the Menasha Police Department. The Commission was provided a summary of the positive results of Officer Miller's Field Training experience. Terri Reuss moved to approve full employment status to Officer Miller with the Menasha Police Department. Jason Dionne seconded the motion. The Commission unanimously approved Officer Miller's new employment status.

New Business: None

Chief Styka Report

Police Commission Meeting 3/19/2015

Training:

- Peer Support Training: Groeschel, Gruss, Mauthe, Gollner, Hanchek (16 hrs)
- Unexplained Child Death Investigation: Mauthe & Gruss (16 hrs)
- ALERRT Civilian Response to Active Shooter Events: Zemlock (8 hrs)
- Firearms Safety Course: Polzien (4 hrs)
- Advanced CIT: Groeschel, Jorgenson & Zemlock (8 hrs)
- Developing Emotional Intelligence: Olson (8 hrs)
- Wisconsin Police Leadership Foundation Conference: Styka, Halderson & Kavar (16 hrs)
- Child Homicide Investigations: Mauthe & Gruss (16 hrs)
- Intox Recertification: All Sworn Personnel (2 hrs)
- Personal & Professional Breakthroughs for LE Officers: Oleszak (8 hrs)
- Winnebago Co Legal Update: Gruss, Mauthe & Bouchard (2 hrs)
- Tactical Rifle Instructor: Lenss (24 hrs)
- 2015 WAI Conference: Mauthe & Verkuilen (24 hrs)
- Non-Drug Evidence: More valuable than the Drugs: Miller & Heidemann (8 hrs)

Department Updates:

- Hiring Process Discussion
- Peer support team – Project is now up and running
- Fox Cities Magazine Article: Chris Groeschel featured as one of the area officers
- 2015 contract was settled. Awaiting signatures.
- On-line reporting system: We have run into an issue with the interface into the records management system. We may go live without the interface.
- Recently completed one on one interviews with department staff. Working on the implementation of feedback received.
- Working on a building update schedule based upon feedback from staff this is one of the biggest areas of opportunity.
- Assessing two programs for employee performance documentation
- Elementary PSLO program idea

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Closed Session: Tony Gutierrez moved to begin closed session of the meeting at 4:58 pm. Terri Reuss seconded the motion. The Commission unanimously approved to enter a closed session.

Wisconsin statutes sec 19.85 (1)(c)

*Considering the employment, promotion, compensation or evaluating the performance of any Employee under the commission's jurisdiction.

*Open patrol position (consideration of candidates).

Adjourn: Terri Reuss moved to adjourn. Tony Gutierrez seconded the motion at 7:12 pm. The motion was unanimously supported.

The next bi-monthly meeting will be held Thursday May 14th 2015 at 4:30pm Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however no official Action of any of these bodies will be taken.

Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact the acting Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.

Respectfully submitted,
Theresa Reuss
Commissioner, Secretary